

Easter Carmuir's Primary School

PARENT COUNCIL



Minutes of Parent Council Meeting

Thursday 8thst March 2018, 18:00 -19:30

Attending: Dan Rous, Lesley Ramsay, Anne-Margaret Ballantine, Justine Jones, Caroline Mclean, Kirstene Bauld, Brian McLaren

Apologies: Mrs Guthrie, Mrs Welsh

Recap of Agenda:

1. Welcome, introductions and apologies
2. Approval of minutes from 18th January 2018
3. Chair's Report
4. Head Teacher's Report (a) Report Card Working Group
5. Finance/Events update (a) Valentines Disco
 - (b) Shorts and Shade Disco
 - (c) Summer Fayre
 - (d) Dalguise
 - (e) Woodcraft update
 - (f) Golden café, - look at draft letter to be sent to nursery parents who'll attend school (agree if suitable) Put out April/May
6. ACOB
7. Date of next Meeting

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Agenda point	Recap of information discussed	Actions by:
1.	Welcome everyone and thank you to those who have attended. Apologies as above.	All
2.	Approval of Minutes from January 18 th :	All
3.	<p>Chairs Report</p> <ul style="list-style-type: none"> • Thanks again to everyone for their continued efforts for Parent Council activities and events. • We organised a snow clearance of the main car park. 20 parents came out plus some school children as well. Good community spirit. Thanks to all who took part in any way in this activity. • The Scottish Parent Teacher Council has now rebranded as "Connect". Their work on this rebrand was behind the delayed response from them for support for us. They are willing to come to school to run a "Parent Council Essentials" training session and also have a range of online training available. Dates to be organised. Additionally, they are currently running a survey regarding support for families experiencing poverty. This will be shared on our social media pages. • Mr McLaren had requested approval to spend £3,300 from the school fund which is where Parent Council fundraising sits until required. This is for new projection and audio equipment in the School Hall. To save time, PC Office Bearers (DR, KB, LR) approved this by email. Mentioned here for ratification with full council – all agreed. • PC Bank Account signatories issue is moving forwards slowly. DR presented forms for KB and LR to sign. These will be taken to the bank then all signatories need to present their identification in person. Then signatories will be DR, LR and KB only, with 2 signatures being required on all payments. • DR spoke with the Social Enterprise Academy regarding supporting an Enterprise project linked to the new garden area. They were willing to do so – a date to be organised for an initial meeting at the school. • Request had been made to school following numerous parent suggestions, that families be allowed into school before children come into assemblies, to avoid waiting outside in all weathers and also to reduce the time the children were waiting in the hall. BM felt this was a good idea but would raise with Senior Management. 	<p>DR to organise dates with school and Connect.</p> <p>DR to circulate survey</p> <p>DR to update LR and KB when they should go to the bank.</p> <p>DR to arrange mutually convenient date</p> <p>BM to speak with SMT and report back</p>

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4.	<p>Head Teachers Report</p> <ul style="list-style-type: none">• Nursery building work has commenced including the changing of the doors which those at the infant end will already be aware of. During the Easter holidays the toilets will be changed in this end.• Recruitment for the nursery end is ongoing and includes filling the post that Mrs Nelson had. Estimated that around 5 new members will be required. The nursery will only ever run term time and school hours. The entitlement of 1,140 hours is allocated and the school encourages parents to take their full allowance even if you may not need all of this.• ASD – ongoing work.• The school wants our views on what the P.E.F allocation of money (£72,000) can go towards.• New school motto – ‘Every Child Prepared for Success’. A new banner with this is being organised.• A new primary school phone app is being trailed for communication to stop posts on facebook and twitter. It will send you notifications and it can include different links to everything to help keep parents more up to date. Also an online payment system for lunches and trips is being piloted.• Ongoing class set up is being discussed and it is the school intention that there will always remain a straight p1 class. Teachers will always teach the level that each child is at and not the age of the child, similar to how the read write ink project is running. The school want to hear any concerns about this to help guide the future plans. More information will be sent out and meetings will be set up	
5.	<p><u>Finance / Events</u></p> <p>£460 budget for the May fayre. More can be spent as long as there's £500 in the bank after the fayre to cover the summer disco & roll over cash in to next year. So far there has been £121 raised from/for golden cafe. We have purchased £97 of indoor/outdoor toys:</p> <p>Giant noughts & crosses; Hopscotch; Skittles; Giant playing cards; Large dominoes; Quoits; Basketball hoop & ball.</p> <p>Also in golden cafe news was the approval to invite nursery parents to help and approval to trial the booklet system.</p>	

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	<p>Valentines disco: for the first time we were left to our own devices without the help from staff. This was a real learning curve that threw up some previously unknown issues.</p> <ul style="list-style-type: none">• it is clear that we need at least one first aider on the night. We also discussed how parents would be contacted in the case of serious injury.• Allowing children to simply leave without an adult present to collect them was a problem for the parent in charge. Permission slips were suggested with full discussion to be had on this matter at a later date.• The infant disco was fine as there were 10 helpers! We had a few no shows for the older disco though, leaving us with 6. This was not ideal and we clearly need at least 10 for both - if there's not going to be any staff present. <p>May Fayre: At the meeting I simply ran through the list of ideas we had and there was no complaint. We also suggested one of us acting as liaison between the team & school to ensure we are all on the same page & to ensure smooth running of the event. It was decided that me & Mrs Easton would do this.</p> <p>The FREE Summer disco is planned for Thursday, 14th of June.</p>	
6.	AOCB: NIL	
7.	Date of next meeting: Thursday 31 May 2018, 6pm	ALL

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